ST. JOHN'S SCHOOL
GUAM, USA

Tuition Assistance Program Application Form

Deadline for Submission: By February 26, 2021
(Early submission is encouraged.)

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"St. John's School was founded in 1952 in order to provide an advanced educational opportunity to the residents of Guam … "These words from our school's mission statement define our purpose in simple terms. Additionally, our mission is to "provide the highest quality academic and extra-curricular education … for students who plan to continue to higher education." It is our goal to attract the brightest students from a board range of backgrounds – students with strong academic promise and the motivation to succeed. Income from our Endowment Fund, combined with contributions from individual donors, helps us provide the St. John's quality education through financial assistance to qualified students.

Financial assistance provided to St. John's families is strictly confidential. The Board of Trustees determines policy guidelines and funding amounts, but only the school administration reviews applications and determines awards.

Scholarship students and their parents are expected to volunteer their time and talents to provide services needed by the school.

Programs Available

General Scholarship – *Awarded to the most qualified students based on financial need, academic standing and other personal achievements. Candidates must complete the financial aid process, as enclosed. Award amounts vary based on the pool of candidates and the availability of funds.*

ECIM Scholarship – Established in 2008 by The Episcopal Church in Micronesia (ECIM) and the national Episcopal Church in New York, this scholarship is based on financial need, academic standing and other personal achievements. This scholarship is an outreach program for Episcopalian students, who wish to benefit from a college-preparatory education. Candidates must complete the financial aid process, as enclosed. Award amounts vary based on the pool of candidates and the availability of funds.

Merit Scholarship - Established in 2004 by St. John's School Board of Trustees, this scholarship is for talented students who show potential in any of these areas: sports, visual arts, performing arts, leadership and community service. Merit scholarships are awarded independent of financial need. Students must remain in acceptable academic standing throughout the school year.

Benefactor Scholarship – St. John's has a donor-centered giving program in which donors may create special scholarships or scholarship endowments. Theses scholarships may or may not be offered each year depending on the availability of funds. Interested students need not apply directly for these scholarships as all candidates in the Tuition Assistance Program are automatically considered.

Eligibility for the Tuition Assistance Program

- √ Student applicant must have been a resident of Guam for the past year. (Except for ECIM Scholarship)
- √ New Merit Scholarship applicants must first be accepted for enrollment before applying.
- √ Current student applicants must be in good standing at St. John's School
- √ New applicants must show excellent grades from previous school and must exhibit special talents, achievements, or the potential for high achievement.

Application Process

The applicant will complete the Tuition Assistance Program Application Form and:

- □ If not a current St. John's student, provide official transcripts of grades from the past two years mailed directly from their school, along with most recent standardized test scores (SAT, ACT etc.)
- □ Provide a list of his/her special talents or achievements in the areas of sports, music, visual or performing arts, or community services
- □ For new applicants, write a 250-word essay outlining, **"Why St. John's School is right for me"**.
- □ Provide a letter of recommendation from a special teacher, coach, or counselor who knows the student well. For ECIM applicants, obtain a letter of recommendation from the Vicar.
- □ Complete the application process for St. John's School and be available for a personal interview if asked. All Tuition Assistance will be awarded after admission and enrollment to St. John's School. Tuition Assistance awards are not transferable or deferrable.

Applications and supporting documents must be submitted to the Business Office at St. John's School. **Deadline for applications is on or before February 26, 2021 for the upcoming academic year. (Early submissions is encouraged)**

The Financial Aid Committee and Head of School will review applications. Recipients of scholarships will be notified in a timely manner possible.

Tuition Assistance Program Application Form

Please type or fill out application form in ink.

Student Name: _____ **Grade:**_____ **School:** _____

Mailing Address: _____

Telephone Number: _____ **Email:** _____

Mother's name_____ **Phone:** _____

Father's name _____ **Phone:** _____

For new applicants your application for the Tuition Assistance Program, including Merit Scholarship must include a minimum 250 –word essay, "Why St. John's School is right for me". Please attach separate sheet.

How long have you lived on Guam? _____

What schools have you attended over the past two years?

_____

_____

What are your special talents or achievements? You may include academic endeavors, sports, music, visual or performing arts, or community service.

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If you have questions about this application or the Tuition Assistance Program, please call St. John's School at 646-8080.

ST. JOHN'S SCHOOL
GUAM, USA

CHECKLIST TO THE FINANCIAL AID PROCESS
(Return this form with Financial Aid Application)
School Year 2021-2022

Student Name: _____ SY 2021-2022 Grade: _____

Parents' Name: _____

1. **ADMISSIONS** **(for new students only): (Deadline: as soon as possible)**
   (This must be completed prior to start of the financial aid process):
   [ ] Application for admission submitted?
   [ ] Application fee paid? ($100 per new applicant)
   [ ] Applicant entrance exam completed?
   [ ] Official letter of acceptance provided?

2. **START** of Financial Aid Process:
   a. **Log on to: www.solutionsbysss.com and complete financial aid application online.**

   b. Complete all other required financial aid forms (All sections on forms must be filled out. Any sections left blank will not be processed.)
   [ ] Parental Financial Statement (PFS) (Online)
   [ ] Business/Farm Statement(s) (one for each company)
   [ ] Consent to Obtain Financial Information
   [ ] Form 4506
   [ ] Form W-9

   - Make **COPY** of **SUBMIT Filed 2019 Income** Tax Return **(if not filed, submit 2019 tax return & 2020 form W2s)**
     [ ] Form 1040, 1040A or 1040EZ
     [ ] W-2(s), 1099-R(s), 1099-MISC, etc.(for Federal & Military Employees need To provide copy of 12/31/013 Leave & Earnings Statement (LES)
     [ ] Schedule A, Schedule of Itemized Deductions
     [ ] Schedule B, Taxable Interest/Ordinary Dividends
     [ ] Schedule C, Business Income or (Losses)
     [ ] Schedule D, Capital Gains or (Losses)
     [ ] Schedule E, Rentals, Partnerships, S Corps

     Note: New applicants must submit 2 years Income Tax Return (2019 and 2020)

     Submit items a, b, & c above to the Business Office.
     - Office hours: Monday through Friday 7:30am to 3:30pm

3. **REVIEW** Process:
   - School and Student Services (SSS) will provide St. John's with a Statement of Parental Contribution based on information provided in PFS.
   - St. John's Financial Aid Committee will review SSS recommendation and will make final decision on awards.

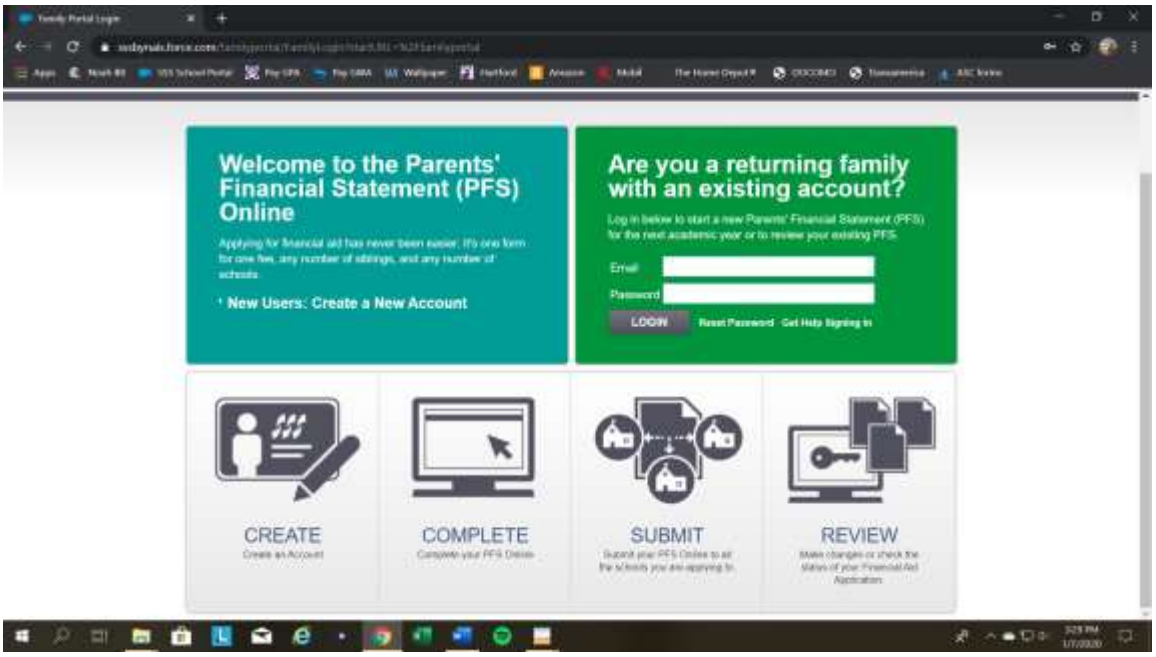
4. **AWARD** or **DECLINE**
   - Upon completion of review process, the Head of School will send a letter of AWARD or DECLINE. Applicants who are awarded financial aid must respond within 15 days from date of letter.
   - Upon acceptance of the financial aid award, the Business Office will finalize enrollment contract for School Year 2021-2022 to reflect grants awarded.

To Start the Financial Aid Process ON LINE

Step 1: Log on to **www.solutionsbysss.com**

Step 2: Select: Login tab → For Families

Step 3: Create a new account for new applicants or log in for returning families/existing account users.



Step 4: Complete and submit online application.

Step 5: Complete and submit SJS financial aid application form, tax returns, and supporting documentation to the Business Office.

IF YOU HAVE QUESTIONS, PLEASE CONTACT THE OFFICE AT 646-8080.

ST. JOHN'S SCHOOL

CONSENT TO OBTAIN FINANCIAL INFORMATION

The undersigned consents and authorizes St. John's School to obtain credit reference and/or information regarding the undersigned in connection with the Financial Aid Application of the undersigned.

St. John's School is authorized to seek such reference and/or information from all or any such source that St. John's School deemed appropriate including but in no way limited to sources such as credit reporting agencies, banks and other financial institutions and employers.

The undersigned waive any claim it may now have or hereafter acquire against St. John's School or any such source or any employee or agent of the school if such claim is or anyway connected with the attempt obtained by the giving of such reference or information other that a claim based on malicious behavior.

_____ _____

Signature of Parent/Guardian Date

_____ _____

Signature of Parent/Guardian Date

_____

Student(s) Name